**MEMORANDUM OF AGREEMENT**

**(MoA)**

on

Joint Degree Program

between

**GANGNEUNG-WONJU NATIONAL UNIVERSITY (GWNU)**

and

**POLITEKNIK PIKSI GANESHA (PIKSI GANESHA)**

This Memorandum of Agreement (hereinafter MOA) is made on 7/17/2019

between

**Gangneung-Wonju National University** (hereinafter "GWNU"), an institution of higher education and an agency of South Korea, located at 7, Jukheon-gil, Gangneung, Gangwon, South Korea 25457 (Gangneung Campus) and 150, Namwon-ro, Heungeop-myeon, Wonju, Gangwon, South Korea 26403 (Wonju Campus)

and

**Politeknik Piksi Ganesha Bandung**, (hereinafter “PIKSI GANESHA”), an institution of higher education in Indonesia, located at Jl. Jend. Gatot Subroto 301 Bandung 40274, West Java, Indonesia.

ARTICLE 1: This MOA has an intention to implement the Joint Degree Program between PIKSI GANESHA and GWNU and to award students two degrees issued by the two institutions.

ARTICLE 2: The two parties assure each other that this cooperation is based upon mutual trust and fair performance to achieve a sustainable relationship.

ARTICLE 3: PIKSI GANESHA and GWNU are willing to share their expertise and resources to jointly promote, advertise and market programs of mutual interest and also by providing teaching facilities, faculty and administrative staff for the program delivery in compliance to local legal and regulatory requirements.

ARTICLE 4: The two parties agree that this MOA shall be identified as a principle document of all agreements executed between the two parties.

ARTICLE 5: Any conditions related to implementing the activities referred to in this MOA will be negotiated by the two parties and agreed in a written document prior to commencing it.

ARTICLE 6: Management of Collaboration

1. Each Institution shall designate a coordinator to develop and coordinate the program activities.
2. The initial coordinators are Dr.H.K.Prihartono AH Drs., S.Sos., S.Kom ., M.M, Director of Politeknik Piksi Ganesha and Seon Seop, Ph. D., President of Gangneung Wonju National University. Notification of change or successor shall be informed in a written document. Indonesia Korea Culture & Study (IKC&S) and PIKSI GANESHA act as a bridging institution, facilitating any relevant activities of this MOA.

ARTICLE 7: Rights and Obligations

1. PIKSI GANESHA and GWNU must do curriculum mapping together. This curriculum cannot be changed until the existing students in the Joint Degree Program graduate.
2. Every student in the Joint Degree Program is entitled to obtain two Student ID Cards from both PIKSI GANESHA and GWNU.
3. Students can take classes at GWNU during summer and winter breaks if necessary.
4. Every international journal, book, and / or magazine subscribed by GWNU can also be accessed by students in the Joint Degree Program.
5. Students receive two degrees from PIKSI GANESHA and GWNU after the completion the Joint Degree Program.
6. Students can attend graduation ceremonies held at the two institutions in accordance with the applicable regulations in each institution.
7. Students who have completed a bachelor's degree can continue their master’s degree program at GWNU.
8. GWNU assists students to obtain a study visa to Republic of Korea by providing a letter of admissions, and they are responsible for paying all costs for receiving a visa.
9. Students in the Joint Degree Program can be provided with on-campus housing.
10. GWNU only accepts IT & Computer, Business -related majors from PIKSI GANESHA who completed four semesters in the four-year college program, as known as Diploma 4 (D4) in Indonesia, or obtained an associate degree in the three-year college program, as known as Diploma 3 (D3) in the country.

ARTICLE 8: Implementation

1. PIKSI GANESHA is applied to the Joint Degree Program organized by GWNU.
2. Students complete the first four semesters at PIKSI GANESHA and the last four semesters at GWNU.
3. Students who obtain a level 3 of TOPIK shall enter the Korean Language School at GWNU and study for one year to be transferred to GWNU, unless they obtain a level 4 of TOPIK or higher in advance.
4. The number of students of the Joint Degree Program from PIKSI GANESHA must be 20 minimum each year.
5. 64 credits obtained by transferring students from PIKSI GANESHA are the maximum to be recognized to GWNU, and they must take 66 credits at GWNU to receive a Bachelor’s Degree.
6. The details of the Joint Degree Program Curriculum will be stated in a separate document which in an integral part of this Agreement.
7. All the classes held in PIKSI GANESHA are mandatory conducted in Indonesian.
8. All the classes held in GWNU are mandatory conducted in Korean.
9. Students from PIKSI GANESHA to GWNU receive the same benefits, such as scholarships, offered by GWNU and must abide by the regulations enacted by GWNU. GWNU provides the transferring students with the detailed information on the benefits on a regular basis.
10. All students shall be instructed to obtain valid health insurance and comply with immigration regulations of South Korea.
11. Every intellectual property right that occurs from the results of joint research and publications are owned by the two institutions with the percentage of the distribution of royalties stipulated in separate cooperation agreements.
12. Supplement to this agreement including method of transferring credits shall be made by mutual consent of the parties, by the issuance of written details, signed and dated by authorized officials, prior to any changes being performed.

ARTICLE 9: Reciprocal Mechanism

1. The lecturers and students in PIKSI GANESHA and GWNU can conduct joint research and publication.
2. GWNU agrees to send a faculty member as a keynote speaker and some conference papers for the international conference that held by PIKSI GANESHA if requested.

ARTICLE 10: Fees and Payment

Students pay tuition to PIKSI GANESHA for the first four semesters and to GWNU for the last four semesters. Others fees incurred will be negotiated between the two parties.

ARTICLE 11: Duration of the Memorandum

This MOA will become effective when signed by both parties. The agreement will remain in effect for five years from the signature date, below, and may be renewed or amended by mutual agreement of the parties.

ARTICLE 12: Review and Amendment

This MOA may be amended or revised if the Parties agree. Such amendments or revision shall be effective from the date of signature. Amendments may be decided at any time and shall be made in writing upon mutual consent of the Parties.

ARTICLE 13: Force Majeure

1. The two parties are not mutually responsible, and do not mutually sue for the delay or failure of the implementation of an obligation specified in this agreement if it is caused by or arises due to an event or a force (force majeure) that includes events outside the power humans, such as natural disasters, fire, war, and riots.
2. b) In the case of the compulsion referred to above, the two parties will hold a deliberation to take into account everything that is caused by the forcing condition.

ARTICLE 14: Dispute Settlement & Decree of the Agreement

If there is a dispute between the two parties in the future, they endeavor to resolve it and reach a consensus.

ARTICLE 15: Correspondence

The two parties agree to assign officials from each party who will be responsible for coordination and communication for the implementation of the MOA.

**First Party**

1. President of **Gangneung-Wonju National University (**GWNU)

Address: 7 Jukheon-gil, Gangneung, Gangwon, South Korea 25457

Tel: +82-33-640-2785

Email: ciec@gwnu.ac.kr

1. CEO of Indonesia Korea Culture & Study

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**Second Party**

Director of Politeknik Piksi Ganesha Bandung, Indonesia

Address : JL. Jend Gatot Subroto 301 Bandung, Jawa Barat, Indonesia

Tel: +62-2287 3400 30, +62815-4651-1000

Fax: +6222-873-400-86

# Email: [pritobe1@gmail.com](mailto:pritobe1@gmail.com), pri.piksi@yahoo.co.id

ARTICLE 16: Termination of the Memorandum

The MOA may be terminated by mutual agreement of the parties with written notice provided no later than three months.

**IN WITNESS WHEREOF**, the parties here to have executed this agreement written in English as of the last written date below.

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| Gangneung- Wonju National University  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Ban, Seon Seop, Ph. D.  President  Date: October 21st 2019 | Politeknik Piksi Ganesha  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Dr. H. K Prihartono AH, Drs, S.Sos.,S.Kom.,M.M  Director  Date : October 21st 2019 |